

## ESC Working Group on Coronary Pathophysiology & Microcirculation

### WG6-Mobility Travel Grant (MTG) - Procedure

#### Principles

- There will be 2 awardees per year (maximum) to cover travelling and accommodation costs to work for a minimal period of 1 month in an institution of a different European Country.
- 2,500 €/ award
- The objective of the MTG is to strengthen relations between Research Institutions of different European countries.
- Selection will be made by a review panel – with a mixed expertise – formed by 4 members (secretary, treasurer, regular members and SoT-rep) from the Nucleus and the Vice-Chair (total 5 members).
- Review panel members must notify a conflict of interest when the applicant is of their own Institution or if the own Institution intends to host an applicant. In both cases, panel members will not be allowed to score these applications.
- The WG VC acts as MTG Coordinator and review panel members are agreed at the WG meeting at the ESC Congress.
- If one awardee does not spend the MTG within 12 months after the official date of awarding the MTG for the purpose of visiting the host institution, the awardee will be considered to have refused the MTG.

The grading sheet will have 3 items to score:

- quality of the candidate
- scientific value of the proposed visit and value for the candidate's future research career
- quality and suitability of host laboratory

Scoring is from 6 to 1 for each of the three items, with 6 being outstanding, 5 excellent, 4 very good, 3 good, 2 acceptable, 1 unacceptable. The average of the 3 items will be the single final grade. There will be room for comments.

#### WG Coordination of SOP

The VC of the Nucleus screens the candidates for eligibility and coordinates the grading. Based on the scores, the VC makes a proposal of the candidates to receive the award(s) that will be discussed during the next WG-6 Nucleus Meeting held at the ESC Congress. Final decision will be taken every year during this Nucleus-Meeting at the ESC.

#### Calls:

- 1st March: Call for applications to be submitted to the Secretary and VC-mail addresses
- 1st May: Deadline for applications
- 1st September: Awards are published

#### Chairperson

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#### Ordinary Nucleus Members

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#### Non voting member

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The ESC mission: "To reduce the burden of cardiovascular disease"

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### Processing of Applications:

- The VC checks the information given by the applicants (age, membership, letters, etc.) and compiles them into an Excel file and submits this file to the Secretary for filing.
- The Secretary should announce by mail to the WG the number of applications and this information should be analysed every year to follow.

### Validation and communication:

- The VC communicates to Secretary and Chair of the WG the results of the evaluation.
- The Chair of the WG has to avail the process
- The WG Chair will sign the letters to the awardees (a letter should be also sent to those not granted the MTG, inviting them for future MTG calls)

### Criteria for eligibility

- Candidates should move into a host laboratory different from their current laboratory and to a European country different from where their current laboratory is located.
- Candidates should not be older than 40 years at the time of the application deadline
- Candidates must be active in the area of cardiovascular sciences either in the experimental or clinical field.
- Candidates must be accepted members of WG on Coronary Pathophysiology & Microcirculation at the time of the application deadline.
- Previous MTG recipients cannot apply .
- Applicant Institution and Host Institution must be located in associated countries of the ESC

### Payment of the Mobility Grant

The first payment, amounting 60% of the MTG, will be made on the starting date of the visit to the Host Institution (candidate should email copy of electronic transportation tickets to WG6 VC and Secretary prior to departure) and the remaining 40% will be paid once the final report (1-2 pages), signed by the Director of the Host Center is delivered to the WG6 VC and Secretary per email.

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## Application form for the WG6 MOBILITY TRAVEL GRANT

### APPLICATION FORM

#### Personal details

Title\*:

Last Name\*:

First Name\*:

Birth date\*:

Email\*:

#### Current institution country

Comments:

#### Host institution country

Comments:

Please attach your application file in **pdf**. All the details below are **mandatory**:

#### One cover letter with:

- your age
- your membership in the WG
- information on your activity in the area of cardiovascular sciences (300 words)
- details of your project (300 words)
- a statement on how you intend to use the MTG (300 words)
- a statement that, if you do not use the MTG within 12 months, you will return it

to the WG

#### A one-page CV and a list of publications

#### A letter of support from the host institution

#### A letter of support from your current institution

#### SEND TO:

To the WG6 Secretary mail address: [tpadro@csic-iccc.org](mailto:tpadro@csic-iccc.org)

To the WG6- VC mail address: [d.duncker@erasmusmc.nl](mailto:d.duncker@erasmusmc.nl)

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